

# Window Box Thinlits Ribbon Dispenser

by Kate Morgan, [www.craftwithkate.com](http://www.craftwithkate.com)



You will need two pieces of 6" x 8 3/8" cardstock (15.2cm x 21cm)

Place one piece onto the Big Shot Platform with the Window Box Thinlit as shown. Place the top acrylic plate on, but note that it is across the 3 squares on the thinlit. This is so when you run it through the Big Shot, you are only cutting the area where the acrylic plate is.



Flip the cardstock and place the same thinlit as shown below. Place the acrylic plate on top as shown (through the Big Shot and only partly across the 3 squares of the thinlit).



Now put each one back through the Big Shot with the detailed die, being careful to centre it within the hexagon shape. Repeat this same process on the second piece of cardstock.



Put each one onto your scoreboard and score down the 4 lines to complete them.



Burnish all the score lines

On one of the pieces of cardstock only, cut off the detailed hexagon, but keep it, as we will be sticking it back on the other side (see picture 2)!



On the original piece, slice off the long tab at the top (shown below)



Now add the detailed hexagon that we cut off earlier with Tear & Tape (as shown below) and join the two pieces together. Flip it over, and add more Tear & Tape as shown.



Now to start assembling the box.

Just remember to keep the two larger tabs at the top free (do not stick these to anything) as this is the mechanism for the box to open and close to be able to put your rolls of ribbon in!

Remove the Tear & Tape from around the detailed hexagon and join them together as shown below.



Cut off the two small tabs that were here and here, as you don't need them. I just think it looks a little neater. Place your ribbon spools into the box.

Using a piece of scrap card, place the ½" circle punch all the way into it and punch one hole. Place it in front of the ribbons and using a pen, mark the centre of each ribbon.



Then punch out the remainder of the holes. This creates a template.

Fold under the small tab and place the template on top of the front of the box, making sure it sits on the bottom edge. Mark the centre of each circle with a pen before you punch it!



(Be sure to decorate each of the 5 sections with Designer Series Paper before you do the above step), but in my case, because I am using a dark DSP, I have flipped to the inside of the tab so I can see the pen marks.





Each of the 5 pieces of DSP measure 4 3/8" x 1 5/8" (11cm x 4cm)  
(Obviously you don't need to adhere any to the bottom panel of the box as you won't see it.

I had some small magnets, which I added to hold the box closed, but once you thread the ribbons through, you don't really need it.

I hope you can follow this tutorial okay.

Please let me know if there is anything that you don't quite understand and I will endeavour to update it.

Many thanks for your kind comments and wanting me to write this tutorial for so many of you!

Regards

*Kate*

Kate Morgan

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