

Mini Desk Calendar

This is a free-standing

calendar with a folding base that flattens for storage or mailing. The finished front measures 14.8cm x 7.5cm.

Supplies:

- Cardstock - 1 sheet A4
- Pre-printed mini calendar - 6.5cm x 5cm
- Card /DSP - front panel 1 – 14.2cm x 6.9cm
- Card/DSP - front panel 2 – 12.8cm x 6.5cm (optional)
- Sticky Strip or extra strong double sided tape
- DSP, die cuts, ribbon & accessories to decorate

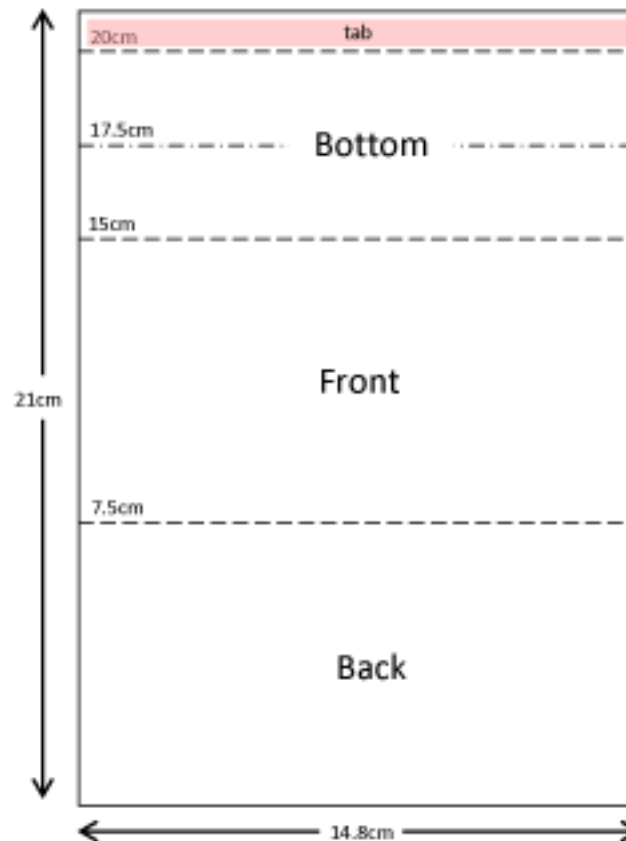
Instructions:

1. Cut card to 21cm x 14.8cm (half sheet).
2. Score card at 7.5cm, 15cm, 17.5cm & 20cm & flatten folds.
Note - all folds are mountain folds except 17.5cm.
3. Apply sticky strip to right side on tab piece where shown in pink.
4. Fold card to form tent shape & join together at bottom edge of back (wrong side of cardstock).
5. Decorate front as desired.

Variations & Hints:

- Multiple calendars - 1 sheet of A4 cardstock makes 2 calendar bases. Save time by score the whole sheet before cutting in half.
- Make a larger calendar base using a whole sheet of A4 card.
- Score at 10.5cm, 21cm, 24.5cm & 28cm.
- Create your own calendars to match the size.
- Include a list of public holidays, school terms or a message to the recipient on the back of the calendar.
- **US/Imperial sized cardstock**

If using 8½ x 11 inch cardstock, cut your cardstock in half (to 8½ x



----- Score line - mountain fold

- - - - - Score line - valley fold



5½ inches), then score at 3, 6, 7 & 8 inches.

